

# Home Watch Overview

For any Home Watch coverage, we customize the below to the particular needs of your home. For longer departures, most tasks are completed weekly, with some others on a monthly basis. Please don't hesitate to contact us with any questions.

## Weekly Interior tasks

- Plumbing: Inspect toilets and faucets for leaks, flush toilets, run water through faucets, check under cabinets for leaks, check water appliances such as hot water heaters (vacation setting) or water softeners, check basement and any other appropriate areas for any water intrusion or mold.
- Appliances: Check all electric appliances, run kitchen disposals, confirm that all refrigerators, freezers and ice makers are operational, note any odd noises or smells from any system or appliance.
- HVAC: Verify the operation of heating and cooling systems and seasonally appropriate away-from-home temperature settings.
- Power: Check breaker panel for any tripper breakers
- Security: Ensure that all door locks are engaged, all windows closed and locked; if present, ensure security system is engaged to homeowner specification.
- Miscellaneous: Water indoor plants (if requested), keep eye out for any pest issues or mildew, adjust blinds.

## Weekly Exterior tasks

- Security: Inspect doors, windows, and screens to ensure they're secure; check for signs of vandalism or forced entry.
- Yard Maintenance: Gather newspapers and mail; inspect the condition of lawn/garden.
- Roof and Gutters: Inspect for damage, especially after storms.
- Utilities: Check for leaks or issues with outdoor faucets.
- Pool / water: inspect pool area and systems, any fountains, outdoor irrigation systems (all as applicable)
- Garage / vehicle: operate garage door, start vehicles (if requested)
- Weather-related: Arrange for snow removal or storm-related tasks (as necessary).

## Monthly tasks (for longer departures)

- Safety: Check smoke alarms (monthly)
- System usage: activate heating or cooling system to operate for 10 minutes, turn on/off all lights and ceiling fans to ensure function
- Aesthetic (if desired): exterior window cleaning, yard services, etc.

## General

Respond to any urgent repairs or issues (e.g., burst pipes, investigate tripped breakers)

Report any findings or anomalies to members

Rearm security systems and engage locks upon departure